# **Privacy Policy**

This Privacy Policy governs the collection, use, protection, processing, and deletion of Personal Data and Confidential Information by the service provider of "My360Degree" (the "Service"). The Service Provider values the privacy and security of your information and takes all necessary measures to ensure its safe storage and use.

By accessing or using the Service, you agree to the terms of this Privacy Policy. This Policy forms an integral part of the Service Agreement and is governed by U.S. laws.

### **Definitions**

- 1. **Personal Data**: Information relating to an identified or identifiable individual, such as name, contact details, and other data specified below.
- 2. **Confidential Information**: Data identified as confidential and exchanged between the Service Provider and the User during the use of the Service.
- 3. **Data Import**: Uploading user-provided data into the Service.
- 4. **Cloud Storage**: Secure cloud-based storage solutions for safeguarding data in compliance with U.S. regulations.
- 5. **Consent to Data Transfer**: Clear and informed consent by the data owner or authorized user for data transfer and processing.

#### 1. Information We Collect

The Service collects data directly from users during:

- Account registration,
- Use of the Service,
- Interactions with support.

The types of Personal Data collected include:

- Full name,
- Email address,
- Phone number,
- Job title and company name.

The User is responsible for providing accurate data and ensuring its timely update.

### 2. Use of Personal Data

The Service Provider processes Personal Data for the following purposes:

- To provide and improve the Service,
- For technical support,
- For account verification and security,

• For data import functionalities.

The Service does not process sensitive information such as racial or ethnic origins, religious beliefs, or health information unless required by law.

# 3. Sharing Information

The Service Provider may share Personal Data with:

- Third-party service providers for integration and maintenance,
- Law enforcement agencies, if legally required.

Users provide consent to such sharing by agreeing to this Policy.

# 4. User Rights

Under U.S. law, Users have the following rights:

- 1. Right to Access: Users may request a copy of their data.
- 2. **Right to Delete**: Users can request deletion of their data.
- 3. Right to Opt-Out: Users may opt-out of the sale of their data, if applicable.

Requests can be submitted via email at hello@my360degree.com

## 5. Data Security

The Service Provider uses secure cloud storage and encryption to safeguard data against unauthorized access or accidental loss. Measures comply with U.S. privacy and security regulations.

#### 6. Retention and Deletion

Personal Data is retained only as long as necessary to fulfill the purposes outlined or as required by law. Upon termination of service or a user's request, data will be securely deleted.

### 7. Changes to the Policy

The Service Provider reserves the right to amend this Privacy Policy. Users will be notified of updates via the email associated with their account.

#### 8. Contact

If you have any questions or concerns, contact us at <a href="hello@my360degree.com">hello@my360degree.com</a>

By using the Service, you confirm that you have read and agreed to this Privacy Policy